



Westbury Park Stay & Play

Westbury Park School, Bayswater Ave, Bristol, BS6 7NU

Dear Parents and Carers

Westbury Park 'Stay and Play' is an onsite term time only childcare facility run by the school for children aged 4-11years. We provide a safe and stimulating environment which is fully inclusive, providing play opportunities and giving children freedom of choice to try new things. We are based in the lower part of Mendip House.

Breakfast Club runs from 7.45am until the start of school. Children have a choice of cereals, toast, pastries and yoghurts; this finishes at 8.30am when the children then play until the start of school. Cost is £6.50 first child and £5.50 for siblings.

After School Club runs from 3.30pm-6pm. Children have a snack and there is a choice of activities, games, crafts, cooking and sports (which are all rotated over a 5 week period). We have a variety of board games, toys, fancy dress, computer use, outside space and onsite workshops. Cost is £10 for the first child and £9 for siblings.

To sign up and use the clubs a £15 administration fee will be applied to your Gateway account. This can be set up at any point in the school year. You will only be able to access the clubs via Gateway if the fee is paid and your name has then been transferred onto the system. You will also need to complete a contract agreement before attending.

All bookings that you require in the first term can be completed using the attached booking form. The manager will transfer the sessions onto Gateway when your child's account has been set up, after this you will be able to book required sessions as and when needed. There is a deadline date to book online, after which you will need to contact the club direct for last minute bookings. Please give **4 weeks' notice** for cancellations.

Please read all the information on our website concerning bookings, payments, late charges, childcare voucher details and anything else you may need to know before signing up to the club.

The staff team look forward to welcoming your child/ren to the club. Please let us know if you would like a tour of the facility before your child starts or if there is anything we need to know about your child beforehand.

We do accept childcare vouchers and tax credits, the list of providers is on the school website.

Kindest regards

Susan Kingdon

Westbury Park Stay & Play Manager