



Dear Parents and Carers

Westbury Park Stay and Play is an onsite childcare facility run by the school for children to attend term time only. We provide a safe and stimulating environment which is fully inclusive providing play opportunities and giving children freedom of choice to try new things. We are based in the lower part of Mendip House.

Breakfast club runs from 7.45am until the start of school, children have a choice of cereals, toast, pastries and yoghurts, this finishes at 8.30am when the children then get to play until the start of school. Cost is £6.50 per child.

After school club runs from 3.30pm-5.55pm, children get to have a snack and a choice of activities, games, crafts and sports (which are all rotated over a 5-week period). We have a variety of board games, toys, fancy dress, outside space and onsite workshops. Cost is £12 per child.

To sign up and use either of the clubs, a £16 administration fee will be applied to your School account via **MCAS** (My Child At School)

Parents will also need to complete a contract agreement before attending.

All bookings required in the first term can be completed using the attached booking form. These bookings will then be transferred onto **My Child At School** in September, once your child is officially on roll. After this, you will be able to access this system and book the sessions you require as and when needed.

Please note, cancellations require notice of 4 weeks. For last minute bookings, please contact us directly.

Please read all the information on the website about bookings, payments, late charges, childcare voucher details and any further information you may need to know before signing up to the club.

The staff team look forward to welcoming your child/ren to the club. Please let us know if you would like a visit before your child starts or if there is any key information we need to know about your child beforehand.

For reference the club's mobile is **07702 674573** and email is ms.kingdon@westburyparkschool.co.uk

We accept childcare vouchers/ National Savings Tax Free Childcare (TFC). The list of providers is on the school website.

Kindest regards

Susan Kingdon

Westbury Park Stay & Play Manager

